

**Minutes of the Meeting of**  
**Riccall Parish Council**  
**held on**  
**21 January 2019**  
**from 7.30 p.m.**  
**at the Regen Centre**

**(Public Participation commences at 7.15pm, when members of the public can raise questions within the remit of the Council)**

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Owens, Rimmer, Sharp, Somers-Joce and Wilkinson  
County Councillor Musgrave  
Sandra Botham- Clerk & RFO  
4 Members of the public for Youth of the Year Award

**1 Apologies and declarations of interest**

Apologies for absence were received and accepted for Cllrs Kilmartin, Morton, Nuttall.  
There were declarations of interest in item 12 for Cllr Wilkinson and 12 & 13 for Cllr Dawson.

**2 Minutes of the Meeting of Riccall Parish Council held on 10 December 2018**

*The minutes for the above meeting were accepted as a true record and adopted.*

**3 Report on progress and updates since the last meeting**

District Cllr Reynolds had sent apologies. County Cllr Musgrave reported that the application 2018/1108/FUL on Selby Road has been deferred following the Planning Committee Meeting. Residents were represented by a Planning Consultant who raised an issue of land ownership which will have to be confirmed. It was also noted that NYCC are working out details for VAS to be purchased by Parish Councils. Cllr Musgrave reported that the Locality Budget will continue via NYCC and noted two schemes in Riccall had already benefited from this.

The Clerk gave an update from North Yorkshire Police website on six reports for November.

The Clerk gave an update on action taken and developments since the last meeting:

- The Annual Tree Survey reported no works were required
- Planning amendment to land rear of 23 Selby Road info passed to members & Cllr Reynolds- extension approved until 9 Jan latest- to Committee on 16 Jan.(website comments)
- YLCA recommended contacting Insurers re grass cutting contract, Came and Co directed to DAS for legal advice which was taken on board and this was all covered by the policy.
- The replacement bench is now in situ and the monitoring report to NYCC has been completed and submitted.
- The Annual CIL statement for SDC has been completed and submitted and is on the website as required
- A resident reported continued issues with O2 network (also affecting Tesco/Sky mobile and giff gaff). The mast on Checker Lane is down. Reported on behalf of residents and emailed too. Landowner

contacted re access to land- not been consulted but no problem with access. A report received today noted the issue is resolved.

- SDC Economy and Infrastructure Manager assisting with the re-connection of the street-lights on Jubilee Court. Cllr Reynolds has been copied into emails. Issue between Starfish and Northern Power Grid- not clear what the problem is-*update on correspondence from Iain Brown*
- YLCA noted that litter collectors may require need for a Waste Carrier Licence-this has been followed up and we do not have to apply-in the PC's situation it is classed as voluntary. YLCA have been informed as they have suggested applications are required or penalty fine may be issued.
- The Beacon is currently in production
- Glenda is going to attend a meeting at SDC re the election process as Clerk & Chairman unable to attend due to it clashing with the Feb mtg date

*Members agreed to bring item 10 forward as visitors had arrived for the presentation. They were invited into the meeting at 7.45p.m.*

## **10 Youth of the Year**

The award was made to Caitlin Stanton-Goodhead for her help at the Community Library. Caitlin gave a presentation and answered questions from members and then was awarded the certificate, a trophy and gift voucher. A donation was made to the charity of her choice which is Scleroderma & Reynauds UK. Photographs were taken.

*The family were thanked for attending and left the meeting at 7.50pm.*

## **4 Matters from Public Participation**

It was noted that a car is parking close to the junction of Landing Lane/Back Lane causing an obstruction. Cllr Musgrave offered to follow this up with Highways. *Action: Cllr Dawson to supply photograph.*

## **5 Correspondence**

### **5a) General correspondence - requiring decisions:**

Residents emails regarding road safety. *Members voiced their concern about the criteria for having a roundabout at the junction and explained the history of the situation to Cllr Musgrave. Action: Cllr Musgrave will contact Highways and report back. Nigel Adams MP may be contacted following the report.*

Email requesting permission to film in Riccall. *Members had no objection to the filming as explained in the email.*

### **5b) General correspondence - for information:**

Notification of Section 137 Expenditure Limit for 2019-2020 which will be £8.12 per elector.

YLCA response to request for information regarding funding for Churches

Letter of thanks from SDC re donation of scooters and skateboards.

Notification of SDC Chairman's Charity event. *For details please contact the Clerk.*

NYCC Budget consultation- on-line (circ)

Update from Rural Housing Enabler

**5c) Late correspondence – to note only.**

Update from SDC regarding Jubilee Court street lights- suggests contacting Nigel Adams MP.

SDC budget consultation – on-line deadline 3 February.

Details of SDC Chairman's Gala Concert.-*contact Clerk for details.*

*County Cllr Musgrave left the meeting at 8.25pm.*

**6 Accounts for January 2019**

The accounts for January 2019 were approved. The Clerk gave an update on the budget position and a bank reconciliation.

The Clerk noted that it may be necessary to have a cheque signed prior to the February meeting, for the purchase of the container.

*A short break was taken for signing the cheques.*

**7 Planning**

**7a)**

**Selby DC has granted planning permission for the following application:**

None received.

**7b) The following applications will be considered:**

*This application had a short response time and was circulated to members for comments via email:*

**2018/1108/FUL:** Proposed erection of amenity block following demolition of existing stables-Land to rear of The Lodge, 23 Selby Road. Previous Lead Cllrs Rimmer and Owens.

*Members noted that the issues noted in the previous response have not been addressed and agreed that the previous comments are still applicable to this amended application.*

**2018/1380/HPA:** Proposed re-configuration of kitchen and dining room with structural alterations incorporating a single storey extension to rear and omission of door to side elevation- 20 Station Rise, Riccall. Cllr Sharp recommended No Objections.

Members agreed to the recommendation.

**2018/1407/HPA:** Proposed partial demolition of attached garage, walls and build block and render wall to join two remaining walls to create lean to store, erection of fence and creation of lawned area and patio- Crossways, 2 Kelfield Road, Riccall. Cllr Keen had accessed the details on-line in the absence of Cllr Nuttall. He recommended 'no objections subject to neighbours being consulted.

Members agreed to the recommendation.

**7c) Other planning matters**

Late application:

2019/0003: Proposed erection of two storey rear extension following removal of existing conservatory-10 Manor Garth, Riccall. Cllr Rimmer had assessed the application on-line and had previously considered a neighbouring property. He recommended 'no objection subject to neighbours being consulted. Members agreed to the recommendation.

## 8 Reports and Consultation

None to report.

## 9 Recreational / H&S update

The Clerk reported on any matters that relate to play equipment or sports field maintenance:

Cllr Nuttall had noted several inspections had taken place and there were no major items to report, the stile repair being still outstanding, moles on site and tape repair and infilling required.

- RLC notified us that quotes for work for the stile maintenance have been submitted and will be taken to their meeting in February and should be carried out by Easter.
- Steve reported that the zip wire seat had been tied in a knot – this was reported to Mark to check.
- Gavin has infilled the area under the adult gym and turned bark chippings, he has work planned in to replace the seat slat and tape the teen shelter hammock
- Hags provided a quote for alternative solutions for the slide bank filling.
- The mole man has been on site this week.

Quotes for Timber Checking Procedure had been considered and it was **RESOLVED** to accept the quote from Thorntree. Cllr Dawson offered to meet the contractor to discuss the process.

## 10 Youth of the Year

*Brought forward.*

## 11 Administration and Finance

The draft minutes had been circulated prior to the meeting.

Recommendations of the Committee were considered regarding a Community Grant application by Riccall Tot Stop. Further information relating to the group had been sought and members considered this further.

It was **RESOLVED** to award the grant of £397.71 on the condition that all equipment purchased with the grant be clearly marked in the name of RPC and in the case of the group folding, the items be returned to RPC.

It was recommended that an Annual Review of the assets and park checks is reviewed in March to log the condition of equipment and processes.

Members **RESOLVED** to agree to the recommendation and Cllrs Dawson and Somers-Joce agreed to carry out the review.

It was noted that staff procedures using VDU and office equipment be assessed for H & S and near miss/accident record be kept in line with good practice.

A recommendation regarding salary increases from 1 April 2019 was discussed.

It was **RESOLVED** that the increases will be based on keeping the differentials for all staff as shown in the calculations.

## **12 Sports-field container**

An update on the container was given, noting that information for the delivery must be submitted prior to ordering/paying for the container. The Clerk will contact RUFC regarding preparation of the slabs and attendance at the delivery to make sure they are happy with the process.

## **13 Riccall Band**

The request for support was discussed and it was **RESOLVED** that the Parish Council will pay for room hire for rehearsals for the band. Payment will be made direct to the premises.

## **14 Broadband/telephone contract renewal.**

Further information had not been received in time for the meeting. The clerk will chase this up.

## **15 Minor items and items for the next agenda**

Road safety will be itemised.

The Clerk will be contacting members regarding allowances before the February meeting.

*Item 16 will be taken in private session, in the absence of the public*

## **16 Staff Matters**

There were no matters to discuss.

***The Chairman thanked those present and closed the meeting at 9.47p.m.***